



BOARD MEETING MINUTES

March 17, 2025

BOARD IN-SERVICE – 5:30 p.m: 2024 MUI Annual Report presented by Becky Snell, Quality Innovations Director

The Miami County Board of Developmental Disabilities held its monthly meeting on Monday, March 17, 2025 at 6:00 p.m. at 1625 Troy-Sidney Rd., Troy, Ohio.

I. ROLL CALL

Mandy Via	- Present	Deon Metz	- Present
Jerry Herbe	- Present	Joe Fulker	- Present
Shawn McKinney	- Excused	DJ Gayhart	- Present
Michelle Fong	- Present		

II. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in reciting the Pledge of Allegiance, led by Ms. Via.

III. INTRODUCTION OF STAFF/GUESTS

The following staff were in attendance: Brian Green, Becky Snell, Jessica Knupp, Kathy Greenawalt-Cherry, Melissa Nichols, Stacy Pettit, Steve McEldowney, and Carol Helman.

IV. PRESENTATION BY GUESTS

None

V. PRESENTATION OF MINUTES

The minutes of the February 24, 2025 meeting were reviewed. A motion to accept the minutes was made by Mr. Metz and seconded by Mr. Herbe. Ms. Via called for a voice vote. The motion carried.

VI. PRESENTATION OF FINANCIAL REPORTS

A. Monthly Financial Reports and Monthly Bills: Mr. McEldowney reviewed the financial report for February 2025. A motion to accept the report was made by Mr. Gayhart and seconded by Ms. Fong. Ms. Via called for a roll call vote.

Mandy Via	- Yes	Deon Metz	- Yes
Jerry Herbe	- Yes	Joe Fulker	- Yes
Shawn McKinney	- Excused	DJ Gayhart	- Yes
Michelle Fong	- Yes		

The motion carried.

VII. OLD BUSINESS

A. None.

VIII. NEW BUSINESS

A. Number of Board Meetings Per Year: Upon the recommendation of the Superintendent, a motion to approve meeting 8 times per year, as permitted by ORC 5126.029(A)(2) since the Superintendent is shared between Miami County and Preble County, and that the meetings currently scheduled for May, July and December of 2025 be held only if needed, was made by Mr. Fulker and seconded by Ms. Fong. Ms. Via called for a voice vote. The motion carried.

B. Ethics Approvals: None

C. Personnel Actions:

New Hires:

Amy Davis	SSA	03.03.2025
Joseph "Tyler" Gibson	SSA	03.03.2025
Nick Burk	SSA	03.31.2025 PENDING

Open Positions:

Behavior Support Coordinator	Full-Time	Replace Megan Barhorst
Community Connections Coordinator	Part-Time	Replace Joy Starry
Community Connections Coordinator	Part-Time	Replace Joy Starry
EI Administrative Assistant	Full-Time	Replace Mary Jo Baker
Facilities Specialist	Full-Time	New
HR Assistant	Full-Time	New Reposted
Service Coordinator	Full-Time	Replace Becky Perry
SSA	Full-Time	Replace Paul Reed
SSA	Full-Time	New

Promotions/Transfers:

None

Resignations/Contract Non-Renewal/Retirement/Termination:

Mary Jo Baker	EI Administrative Assistant	03.21.2025
Paul Reed	SSA	03.21.2025

D. Policies/Procedures: Upon the recommendation of the Superintendent, a motion to adopt the Policies and Procedures listed below was made by Ms. Fong and seconded by Mr. Metz. Ms. Via called for a voice vote. The motion carried.

Date Change Only:

G-5 Buildings and Grounds
G-15 Permits, Licenses & Inspections

E. Other: None

IX. COMMENTS

- Mr. Green shared that HB 28 seeks to eliminate replacement levies and potentially capping or eliminating continuing levies. The MCBDD 1.7 mill continuing levy and the 2.5 mill 5-year levy both have 12.5% that is paid by the state. If either levy is changed or replaced, the 12.5% would then be paid by local taxpayers. The 2.5 mill levy is up for renewal and Bricker Graydon is reviewing whether changing the term of the levy from a 5-year to 10-year would affect the 12.5%. Levy revenue has increased as a result of new construction throughout Miami County.

Mr. Green added that he and Ms. Knupp met with the Miami County Commissioners last week for a work session related to multi-system youth. They conveyed to the Commissioners that if the MCBDD shares an individual who is eligible for services with other county agencies the county board wants to be involved and is willing to help with funds for out of home or out of state placements. The goal now is to meet with the FCFC director, Child Protective Services, Juvenile Court and Mental Health and Recovery to review their caseloads to determine which individuals might be shared, have the county board involved in a placement and possibly share costs.

- Mr. McEldowney stated he is currently training with Ms. Landers. They are currently working on reports due at the end of this week and the update to the 5-year estimation of costs.
- Ms. Greenawalt-Cherry reported that there are five interviews this week for the Service Coordinator position. The EI intern has been here six weeks and will continue until the end of April. She met with the intern's supervisor this week and was asked to present a 2-hour college course on Early Intervention where she can teach about infant toddler development and careers available in the EI field. She is also talking at the State level about recruitment for therapists.
- Ms. Nichols indicated the Special Olympics state games were last weekend and the swimming team and basketball team both did well. To end the season, a team of first responders played the Special Olympics basketball team on Spirit Night. The Spring season is kicking off with powerlifting, volleyball and bowling. For DD Awareness Month she will be sending out news releases summarizing information on Spirit Night, reading to 1st graders at various schools, and the changing table. A Special Olympics fundraiser will be held at Buffalo Wild Wings and the West Milton VFW will be holding their 35th annual event to support Special Olympics.
- Ms. Knupp shared that there are several extensive rule changes coming from the Ohio Department of Developmental Disabilities for the SSAs, which will affect services and people being served. Training for the two new hires is going well. IT will be doing 1st quarter laptop replacements. Housing Opportunities for People, Inc. will be taking on management of 9 properties in Preble County and are working with the Champaign County Board of DD on a property purchase in Urbana.

- Ms. Pettit stated that she has recently had employees reach out to talk about the emotional weight of outside stressors along with the high volume and demands of the job. The HR generalist will be retiring in March 2026 and the two of them will be meeting with Organization Solutions, LLC next week on planning the needs and streamlining processes for the HR Department. Ms. Pettit had lunch with the county's HR director and the public health HR director about the Munis project. Public health recently bought QuickBooks because they needed something immediately. The County's UKG system and our GoCo system do not work as well as needed, but there is limited time for them to invest in building out the HR piece on the county's Munis system. She is ordering items with the new logo to use for outreach and at career fairs.
- Ms. Snell reported that she has finished her implementation plan for the new rule coming out in July. There are some significant changes which will cause changes in some of our internal processes. Eligibility referrals have increased for all departments. There have been several parents referred who want to be a paid provider for their child. There are also families who are maxing out funds available for their children receiving waiver services which will put an additional strain on waivers moving forward. There is an interview for the Behavior Support Coordinator this Friday.


Mr. Green added that we are trying to isolate where parents are getting the information on being a paid provider for their child because the information they are receiving does not include that parents would have to follow all of the Medicaid regulations that come along with being a paid provider.

X. NEXT MEETING: Monday, April 21, 2025

XI. ADJOURNMENT

A motion to adjourn the meeting was made by Ms. Fong at 6:51 p.m. and seconded by Mr. Metz. Ms. Via called for a voice vote. The motion carried. Meeting adjourned.

Minutes approved:



PRESIDENT

4/21/25
DATE



RECORDING SECRETARY

4/21/25
DATE