

BOARD MEETING MINUTES

March 21, 2022

BOARD IN-SERVICE: Major Unusual Incidents/Unusual Incidents and Overview of the Eligibility Appeals Process presented by Becky Snell, Quality & Innovations Director

Robin Oda, Mayor of Troy, presented a Proclamation in recognition of Developmental Disabilities Awareness Month and the Miami County Board of Disabilities 70th anniversary.

The Miami County Board of Developmental Disabilities held their monthly meeting on Monday, March 21, 2022, at 6:12 p.m. at 1625 Troy-Sidney Rd., Troy, Ohio.

I. ROLL CALL

Lori Meyer	- Present	Michelle Fong	- Present
Mandy Via	- Present	Deon Metz	- Present
Jerry Herbe	- Present	Joe Fulker	- Present
Shawn McKinney	- Present		

II. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in giving the Pledge of Allegiance, led by Ms. Meyer, President.

III. INTRODUCTION OF STAFF/GUESTS

The following staff were in attendance: : Brian Green, Becky Snell, Floyd Gregg, Melissa Nichols, Stacy Pettit, and Carol Helman.

IV. PRESENTATION BY GUESTS

None

V. PRESENTATION OF MINUTES

The minutes of the February 28, 2022 meeting were reviewed. A motion to accept the minutes was made by Mr. Herbe and seconded by Mr. McKinney. Ms. Meyer asked for a voice vote. The motion carried.

VI. PRESENTATION OF FINANCIAL REPORTS

- A. Monthly Financial Reports: Floyd Gregg, Business Director, reviewed the financial reports for February 2022. A motion to accept the reports was made by Ms. Fong and seconded by Ms. Via. Ms. Meyer asked for a voice vote. The motion carried.

- B. Monthly Bills: The February 2022 bills were presented for approval. A motion to ratify the Superintendent’s actions in payment of the February 2022 bills was made by Mr. McKinney and seconded by Ms. Fong. Ms. Meyer asked for a roll call vote.

Lori Meyer	-	Yes	Michelle Fong	-	Yes
Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes	Joe Fulker	-	Yes
Shawn McKinney	-	Yes			

The motion carried.

VII. OLD BUSINESS

- A. None

VIII. NEW BUSINESS

- A. Proposal - F-10 Mileage & Travel Reimbursement Policy: Upon the recommendation of the Superintendent, a motion to approve adding language stating that mileage reimbursement rates shall be equal to the standard mileage rate for business use as determined by the Internal Revenue Service for the current calendar year was made by Mr. Fulker and seconded by Mr. Metz. Ms. Meyer asked for a roll call vote.

Lori Meyer	-	Yes	Michelle Fong	-	Yes
Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes	Joe Fulker	-	Yes
Shawn McKinney	-	Yes			

The motion carried.

- B. Proposal - Housing Opportunities for People Inc. (HOP) Board of Trustees Appointment: Upon the recommendation of the Superintendent, a motion to approve the appointment of Jason Via to the HOP Board of Trustees to fill the unexpired term of the recently vacated trustee position was made by Mr. McKinney and seconded by Mr. Herbe. Ms. Meyer asked for a voice vote. Ms. Via abstained. The motion carried.

- C. Ethics Approvals: None

- D. Conferences: The OACB Spring Conference will be held in May. There will likely be some virtual options. More information to come.

E. Personnel Actions:

New Hires: None

Promotions/Transfers: None

Resignations/Contract Non-Renewal/Retirement/Termination: None

F. Policies/Procedures: The Superintendent recommended the adoption of the Policies and Procedures listed below:

Change to Policy:

P-6 Paid Leave: Reformatted for ease of use and to provide clarity. Additions made to the definition of immediate family. Removed references to leave that is covered by other policies or guidelines.

Date Change Only:

G-11 Fire Drills

G-22 Tornado Safety

Rescind Policy:

G-69 Non-Medicaid Adult Day Services: This policy represents a past practice for individuals that were going to RTI for no cost before privatization occurred. After privatization the County Board funded those services for that group of individuals. Currently all services that are locally funded are covered in our local funds policy which means that any individual with a locally funded budget, including those still receiving ADS services funded by the County Board post privatization, are handled in the same way – with an unfunded budget

A motion to accept the changes to the Policies and Procedures was made by Mr. Herbe and seconded by Mr. McKinney. Ms. Meyer asked for a voice vote. The motion carried.

G. Other: Mr. Green reported that discussions are on-going about increasing direct support professional (DSP) wages. A proposal was presented to DODD by county board superintendents to increase DSP wages by \$1.00 per hour and included reducing the longevity add-on from 2 years to 1 year as well as provide more flexibility in the training requirements add-on. DODD submitted a counter proposal to leave the add-ons as they are currently with an additional add-on emphasizing retention. The proposal does not include adult day services but those serves are being discussed. There would also be a requirement that provider agencies submit cost reports to DODD to verify that the increase goes to DSP wages rather than operations. This would be an increase of 6.5% to county boards' waiver costs and there seems to be consensus across all 88 county boards that this is a good idea.

IX. COMMENTS:

- Ms. Nichols reported that Developmental Disabilities Awareness Month is in full swing. There was a two page spread in the Miami Valley on Friday and she and Brian are doing speaking engagements. We accepted a proclamation from the Village of Pleasant Hill and Congressman Warren Davidson will be coming to Riverside next week with a commendation letter. On March 5th the Special Olympics Swim Team competed at the Ohio State Tournament and the Special Olympics Powerlifting Tournament was held at Riverside last Saturday. The Community Connections Team recently helped fill some significant gaps in DSP coverage in one of the homes. Friends for Riverside has been approved as a vendor for the Troy Strawberry Festival and will be partnering with Chicago Gyros & Dogs.
- Mr. Gregg shared that he is currently completing the standard tax reporting and working on the 10 year cash projections which are due in April. There are several building projects planned such as the chiller replacement and key fobbing of several doors.
- Ms. Snell indicated that seven sites are currently understaffed for DSP coverage and we are working on solutions to help alleviate that situation. There was good participation in the first three hour training provided by Blitz Media for provider agencies on how to recruit DSPs and she has already seen some providers make changes as a result. The next training session will focus on retention and the final one will cover agency wide culture.
- Ms. Pettit reported that she is recruiting for the SSA vacancies and the EI intermittent administrative assistant. She will be meeting with the directors to discuss talent review, succession planning, risk assessment and equity. The Talent Development Survey results are being reviewed with the Executive Team and action plans will be developed based on the feedback.

X. NEXT MEETING: Monday, April 18, 2022

XI. ADJOURNMENT


XII. A motion to adjourn the meeting at 6:42 p.m. was made by Mr. McKinney and seconded by Ms. Fong. Ms. Meyer asked for a voice vote. The motion carried.

Meeting adjourned.

Minutes approved by:



LORI MEYER, PRESIDENT



DATE



MICHELLE FONG, RECORDING SECRETARY



DATE