



BOARD MEETING MINUTES

May 17, 2021

BOARD IN-SERVICE: Multiple Unusual Incidents/Unusual Incidents presented by Becky Snell, Quality and Innovations Director

The Miami County Board of Developmental Disabilities held their monthly meeting on Monday, May 17, 2021, at 6:00 p.m. at 1625 Troy-Sidney Rd., Troy, Ohio.

I. ROLL CALL

Lori Meyer	- Present (on-site)	Shawn McKinney	- Present (via Zoom)
Andrew Johnston	- Present (via Zoom)	Michelle Fong	- Present (via Zoom)
Mandy Via	- Present (via Zoom)	Deon Metz	- Present (via Zoom)
Jerry Herbe	- Present (via Zoom)		

II. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in giving the Pledge of Allegiance, led by Ms. Meyer, President.

III. INTRODUCTION OF STAFF/GUESTS

The following staff were in attendance: Brian Green (on-site), Melissa Nichols (via Zoom), Becky Snell (via Zoom), Sherry Saddler (via Zoom), Kathy Greenawalt-Cherry (via Zoom), Jessica Knupp (via Zoom), and Carol Helman (on-site).

IV. PRESENTATION BY GUESTS

None

V. PRESENTATION OF MINUTES

The minutes of the April 19, 2021, meeting were reviewed. A motion to accept the minutes of the meeting was made by Ms. Fong. The motion was seconded by Mr. McKinney. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

VI. PRESENTATION OF FINANCIAL REPORTS

A. Monthly Financial Reports: Sherry Saddler, Business Director, reviewed the financial report for April 2021. A motion to accept the report was made by Mr. Herbe. The motion was seconded by Mr. Johnston. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

- B. Monthly Bills:** The April 2021 bills were presented for approval. A motion to ratify the Superintendent's actions in payment of the April 2021 bills was made by Mr. Metz. The motion was seconded by Ms. Via. Ms. Meyer asked for a roll call vote.

Lori Meyer	-	Yes	Shawn McKinney	-	Yes
Andrew Johnston	-	Yes	Michelle Fong	-	Yes
Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes			

Motion was carried and so ordered.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

- A. Affiliate Organization Summary:** A motion to approve the Superintendent's recommendation to approve the summaries from each of the organizations affiliated with the Board as presented was made by Mr. McKinney. The motion was seconded by Ms. Fong. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

- B. Ethics Approvals:** None

- C. Conferences:** The OACB Spring Conference started the week of May 10 and will continue through next week if anyone is interested in attending any of the remaining virtual sessions.

- D. Personnel Actions:**

New Hires: None

Promotions/Transfers:

Alicia Knife	Resource Support Coordinator	5.3.2021	Anderson Position
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Resignations/Contract Non-Renewal/Retirement/Termination:

Jayne Anderson	Resource Support Coordinator	5.31.2021	Retirement
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- E. Policies/Procedures:** The Superintendent recommended the adoption of the Policies and Procedures listed below.

Date Change and Reformatting Only:

G-67 HIPAA Security Officer Duties

G-68 Responsibilities for Privacy Officer

G-73 Building Access Control

A motion to adopt the Policies and Procedures was made by Mr. Metz. The motion was seconded by Ms. Fong. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

F. Other:

1. Prior to the start of the June Board meeting, the Board members and Executive Team will be getting their pictures taken for the website.
2. The Housing for Opportunities (HOP) Executive Director has resigned to take a position at Wright Patterson Airforce Base. Her last day will be Friday, May 21, 2021. The HOP Board will be meeting on May 19, 2021. We are looking at possibly making the position full-time and discussing whether it would be beneficial for it to be on Riverside's Table of Organization with access to benefits versus remaining on the non-profit HOP payroll.
3. County boards have been working with DODD on a DSP wage increase being proposed in the State budget. The target is to get DSP wages increased to \$15 per hour long term in order to stay competitive. Provider agencies are losing staff and it is becoming increasingly difficult to recruit DSPs to work in the homes. This was a crisis before the pandemic and has become even more so. County Boards across the State are recognizing they have a stake in this situation and need to be part of the solution. They are looking at whether they can commit to helping fund a long-term DSP rate increase. Ms. Meyer shared that her son's DSP gave notice last week that she will be going to work in a nursing home and will be getting a \$5,000 sign on bonus and \$6 more per hour than what she is making now as a DSP.

IX. COMMENTS:

- Ms. Knupp thanked Ms. Meyer for sharing about the situation with her son's provider. It has become an everyday crisis and the Executive Team and SSAs are trying to support the provider agencies and do creative problem solving as much as possible. Congregate settings requiring 24-hour providers are being hit the hardest. The SSA Department continues to prepare for the rollout of the Ohio ISP and is waiting on the State for the required SSA training. With Ms. Knife transferring to the Resource Support Coordinator position there are now four SSA vacancies. Interviews are scheduled for the children's SSA position and the adult SSA position posting will close on May 28th. The SSAs had fun delivering Cinco de Mayo taco kits to providers working in the homes. She thanked Becky for the presentation on MUI/UI. The investigative agents have taken their role to a new level. They are available 24/7 and are more than willing to partner with the SSAs to come up with solutions and participate in team meetings to brainstorm with them.
- Ms. Saddler reported that the facilities and IT teams have been working to get the building ready to open to the public. IT will be outfitting the newer conference rooms with the same video conferencing equipment as is in the other rooms.
- Ms. Greenawalt-Cherry shared that EI referrals are slowly increasing which has created the need to post the open Developmental Specialist position. Once hired it will take quite a while to get a DS trained, certified and on-boarded with the goal that they will be ready and prepared by the time they need to take on the larger caseload. The department is transitioning back to in-person visits with families. The EI video is now posted on Facebook and the website.

- Ms. Snell thanked Ms. Meyer for sharing her story and would like to collaborate in using that in campaigning for DSP rate increases or to increase awareness about the need for DSPs. The DSP provider relations coordinator has reached out to the schools for any teachers, aides or subs who may want some extra work over the summer and has gotten a few leads. She has been working with Ms. Nichols in exploring using Instagram and Facebook to advertise for DSPs. Cinco de Mayo taco kits were given to DSPs at the 24-hour sites to let them know how much they are appreciated.
- Ms. Nichols reported that the Friends for Riverside application was accepted for the Strawberry Jam and they will be partnering with Hickory River again this year on June 4 and 5. The Community Connections team is working to put together a newsletter listing in-person activities and it should be out soon. The Miami County Board of DD has submitted a video which will be presented at the Charting the LifeCourse: Ohio Showcase virtual event on June 4 showing how those tools are used within our organization. We hope to put it on YouTube after the conference.

X. EXECUTIVE SESSION:

A motion to enter into Executive Session to discuss employment and compensation of public employees was made by Ms. Via at 6:41 p.m. The motion was seconded by Mr. Metz. Ms. Meyer asked for a roll call vote.

Lori Meyer	-	Yes	Shawn McKinney	-	Yes
Andrew Johnston	-	Yes	Michelle Fong	-	Yes
Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes			

Motion was carried and so ordered.

A motion to adjourn from Executive Session was made by Mr. Herbe at 7:04 p.m. The motion was seconded by Mr. Metz. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

XI. NEXT MEETING: Monday, June 21, 2021


XII. ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Fong at 7:05 p.m. The motion was seconded by Mr. Metz. Ms. Meyer called for a voice vote. Motion was carried and so ordered.

Meeting adjourned.

Minutes approved by:



LORI MEYER, PRESIDENT



DATE



MANDY VIA, RECORDING SECRETARY



DATE