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## BOARD MEETING MINUTES

October 18, 2021

**BOARD IN-SERVICE:** Talent Management and Benefits, presented by Stacy Pettit, HR & Organizational Development Director

The Miami County Board of Developmental Disabilities held their monthly meeting on Monday, October 18, 2021, at 6:00 p.m. at 1625 Troy-Sidney Rd., Troy, Ohio.

### I. ROLL CALL

Lori Meyer	- Present	Shawn McKinney	- Present
Andrew Johnston	- Excused	Michelle Fong	- Present
Mandy Via	- Present	Deon Metz	- Present
Jerry Herbe	- Present		

### II. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in giving the Pledge of Allegiance, led by Ms. Meyer, President.

### III. INTRODUCTION OF STAFF/GUESTS

The following staff were in attendance: Brian Green, Becky Snell, Floyd Gregg, Jessica Knupp, Kathy Greenawalt-Cherry, Melissa Nichols, Stacy Pettit, and Carol Helman.

### IV. PRESENTATION BY GUESTS

None

### V. PRESENTATION OF MINUTES

The minutes of the September 20, 2021, meeting were reviewed. A motion to accept the minutes of the meeting was made by Mr. McKinney. The motion was seconded by Ms. Fong. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

### VI. PRESENTATION OF FINANCIAL REPORTS

**A. Monthly Financial Reports:** Mr. Gregg reviewed the financial reports for September 2021. A motion to accept the reports was made by Mr. McKinney. The motion was seconded by Mr. Metz. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

**B. Monthly Bills:** The September 2021 bills were presented for approval. A motion to ratify the Superintendent's actions in payment of the September 2021 bills was made by Mr. Herbe. The motion was seconded by Mr. McKinney. Ms. Meyer asked for a roll call vote.

Lori Meyer	- Yes	Shawn McKinney	- Yes
Andrew Johnston	- Excused	Michelle Fong	- Yes
Mandy Via	- Yes	Deon Metz	- Yes
Jerry Herbe	- Yes		

Motion was carried and so ordered.

## VII. OLD BUSINESS

Quarterly Table of Organization: A motion to approve the Quarterly Table of Organization was made by Ms. Fong. The motion was seconded by Ms. Via. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

## VIII. NEW BUSINESS

A. Ethics Approvals: None

B. Conferences: None

C. Personnel Actions:

New Hires: None

Promotions/Transfers: None

Resignations/Contract Non-Renewal/Retirement/Termination: None

D. Policies/Procedures: The Superintendent recommended the adoption of the Policies and Procedures listed below:

**Change to Policy:**

**P-11** Holidays: Juneteenth was added to the list of holidays observed

A motion to adopt the Policies and Procedures was made by Mr. McKinney. The motion was seconded by Mr. Metz. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

F. Other: None

## IX. COMMENTS:

- Ms. Snell reported that a decision has been made to not fill the Resource Support Coordinator position yet. Those duties will be transitioned to others on her team for now. The Behavior Support Coordination Manager has transitioned to her new role and applications are being accepted to fill the Behavior Support Coordinator position she vacated. Direct Support Professionals (DSPs) are still struggling and Riverside staff are filling in where there are gaps in coverage. While we are doing what we can internally to support DSPs, she is working with Mr. Green and Mr. Gregg on a possible new project and looking at different ways that Riverside can support providers.
- Ms. Pettit mentioned that we are currently looking at providing a stipend for employees who step out of their day to day roles to help fill in gaps in DSP coverage.
- Mr. Gregg shared that he is becoming familiar with his new position. He has been working on facilities projects, specifically potentially replacing the lighting in the facility to LED in order to save on electric costs.
- Ms. Knupp stated that the DSP crisis continues to grow. A couple of provider agencies out of Cincinnati recently agreed to provide weekend coverage for two of our individuals but that unfortunately did not work out. Ms. Nichols' team has joined the SSAs in helping to fill gaps in provider coverage. Everyone is trained and the Ohio ISP is still moving forward. Several of our individuals have recently experienced health issues that are not related to COVID-19, with a few needing to transition to nursing homes.

- Ms. Greenawalt-Cherry stated that referral numbers are increasing. The recently hired developmental specialist has now taken on her own caseload. OACB had a statewide Early Intervention forum last week and during that forum Miami County presented for Project TREES on their micro-trial which has generated interest across the state because of our use of the LifeCourse Tools. She is currently completing the forms to obtain the \$87,000 ARPA funding that is available to Miami County.
- Ms. Nichols shared that some work hours for part of her team have been repurposed to help fill gaps in DSP coverage. As a result, Special Olympics basketball and cheerleading will not go forward this year. They will continue to hold other activities for our individuals but there will be fewer. The Fall issue of ABLE magazine has been mailed and it features four of our individuals who are employed. Two virtual information sessions will be held soon, one on guardianship for parents and the other on IEPs. She is gearing up for Riverside's 70<sup>th</sup> anniversary to be held next year.
- Ms. Meyer expressed her appreciation on behalf of the Board for all of the efforts Riverside employees are making to help during the DSP crisis.

**X. EXECUTIVE SESSION:**

A motion to enter into Executive Session at 6:30 p.m. to consider compensation of a public employee was made by Mr. Herbe. The motion was seconded by Ms. Fong. Ms. Meyer asked for a roll call vote.

Lori Meyer	-	Yes	Shawn McKinney	-	Yes
Andrew Johnston	-	Excused	Michelle Fong	-	Yes
Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes			

Motion was carried and so ordered.

A motion to adjourn from Executive Session at 7:20 was made by Mr. McKinney. The motion was seconded by Mr. Metz. Ms. Meyer asked for a voice vote. Motion was carried and so ordered.

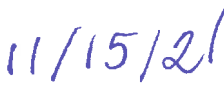
**XI. NEXT MEETING:** Monday, November 15, 2021

**XII. ADJOURNMENT:** A motion to adjourn the meeting was made by Mr. McKinney at 7:21 p.m. The motion was seconded by Ms. Fong. Ms. Meyer called for a voice vote. Motion was carried and so ordered.


Meeting adjourned.

Minutes approved by:

  
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**LORI MEYER, PRESIDENT**

  
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**DATE**

  
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**MANDY VIA, RECORDING SECRETARY**

  
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**DATE**